

Report of:	Liz Jarmin, Head of Locality Partnerships	
Report to:	Outer South Community Committee Ardsley and Robin Hood, Morley North, Morley South and Rothwell	
Report author:	Kimberly Frangos	07712 217267
Date:	12th December 2022	For decision

Outer South Community Committee - Finance Report

Purpose of report

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022.

Main issues

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.

6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.
7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Outer South this means that the money for Morley North and Morley South will be administered by Morley Town Council, whereas monies for Ardsley and Robin Hood and Rothwell will be administered by the Outer South Community Committee.
9. It was agreed at the Outer South Community Committee on the 27th November 2017 that CIL monies for Ardsley and Robin Hood and Rothwell would be and spent in the ward it was generated in.
10. It was agreed at the Outer South Community Committee on the 1st July 2019 that decisions being taken on the spending of CIL neighbourhood funds in respect of Ardsley and Robin Hood and Rothwell will be agreed by the Ward Councillors for the affected Ward as part of Member Ward briefings. The formal decisions for these matters would then need to be taken via officer delegated decision.
11. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
12. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
13. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.

14. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
15. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of Wellbeing and Youth Activity budgets, and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
16. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:
- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
 - b. a delegated decision must have support from a majority of the community committee elected members represented on the committee (or in the case of funds delegated by a community committee to individual wards, a majority of the ward councillors); and
 - c. details of any decisions taken under such delegated authority will be reported to the next available community committee meeting for members' information.
17. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.
18. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

Wellbeing Budget Position 2022/2023

19. The total revenue budget approved by Executive Board for 2022-2023 was **£103,770.00**. **Table 1** shows a carry forward figure of **£115,584.43** which includes underspends from projects completed in 2021-2022. **£42,301.57** represents wellbeing allocated to projects in 2021-2022 and not yet completed. The total revenue funding available to the Community Committee for 2022-2023 is therefore **£177,052.86**. A full breakdown of the projects approved or ring-fenced is available on request.

20. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in **Table 1**.

21. The Community Committee is asked to note that there is currently a remaining balance of **£69,002.26**. A full breakdown of the projects is listed in Table 1 and is available on request.

TABLE 1: Wellbeing revenue 2022/2023

	£
INCOME: 2022-2023	£103,770.00
Balance brought forward from previous year	£115,584.43
Less projects brought forward from previous year	£42,301.57
TOTAL AVAILABLE: 2022-2023	£177,052.86
Area wide ring fenced projects	£
Small Grants	£5,000.00
Community Engagement	£500.00
Skips	£1,800.00
Rothwell Celebrations	£15,689.60
OS Xmas Trees and Lights	£16,000.00
Youth Summit	£500.00
Total spend: Area wide ring fenced projects	£39,489.60

Ward Projects	£	Ward Split			
		Ardsley and Robin Hood	Morley North	Morley South	Rothwell
Outer South Garden Maintenance Service	£38,316.00	£9,579.00	£9,579.00	£9,579.00	£9,579.00
FDM Chatter Bus Project 2022/2023	£8,041.00	£2,010.25	£2,010.25	£2,010.25	£2,010.25
Outdoor Toilet Hire	£400.00		£400.00		
Queens Jubilee Benches	£2,274.00			£2,274.00	
Plants for tipper at roundabout	£500.00			£500.00	
The Shed, Morley	£3,630.00		£1,815.00	£1,815.00	
Morley Town Centre Management Board	£15,000.00		£7,500.00	£7,500.00	
Christmas Switch on Toilet Hire	£400.00		£400.00		
Totals	£68,561.00	£11,589.25	£21,704.25	£23,678.25	£11,589.25
Total spend: Area wide + ward projects	£108,050.60	£17,539.25	£27,654.25	£29,628.25	£33,228.85
Balance remaining (Total/Per ward)	£69,002.26	£59,212.22	£1,476.93	£2,241.05	£6,072.06

Wellbeing, Capital and Youth Activity Fund projects for consideration and approval

22. There following projects are presented for Members' consideration:

23. **Project title:** Local Pantomime

Name of group or organisation: Morley Amateur Operatic Society

Total project cost: £7,572.60

Match funding: £5,000.00

Amount proposed from Wellbeing Budget 2022/23: £2,572.60

Wards covered: Morley North and Morley South

Project Summary: This bid is to play for room hire to accommodate the Christmas Pantomime in January 2023 in support of local charity and community theatre. Due

inflation and increase in general production costs the society are finding it harder to bring the pantomime for the community into fruition. This is an event that is supported and attended by the local communities and surrounding areas. The pantomime pays crucial funds to the charity to run throughout the year.

Community Committee Priorities:

Best City for Communities

- Residents in Outer South have access to opportunities to become involved in sport and culture
- Communities are empowered and engaged. People get on well together
- Have an asset base which is fit for purpose

Best City for Children & Young People

- Provide a range of activities for young people across the Outer South

Best City for Health & Wellbeing

- Residents in Outer South are active and healthy
- Older residents in Outer South are enabled to participate in local community activities

24. Since the last Community Committee on Monday 20th June 2022, the following projects have been considered and approved by DDN:

- a) Blackburn Hall Public Access Defibrillator Project - Communities Team, LCC - £830.00
- b) Rothwell Bonfire Night Fireworks Display - CROWN & Rothwell & District Carnival Committee - £4,500.00
- c) Rothwell Christmas Carnival & Lights Switch On - Rothwell & District Carnival Committee - £2,100.00
- d) 2022 Rothwell Blackburn Hall Xmas Fayre - Rothwell 600 - £1,259.50
- e) Christmas Lights Switch On Toilet Hire - Communities Team, LCC - £400.00

Declined Projects

25. Since the last Community Committee on Monday 26th September 2022, no projects have been declined.

Monitoring Information

26. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

27. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee on Monday 26th September 2022:

Leeds Little Free Library - Leeds Little Free Library

All 8 of the libraries have been completed and installed:

The Mary Poppins LLFL installed at Robin Hood Primary on 13th July 2020.

The Robot LLFL was installed at Blackgates Primary on 6th March 2020.

The Monkey LLFL was installed at Seven Hills Primary on 12th August 2021.

The Krill LLFL was installed at Drighlington Primary on 12th August 2021.

The Rocket LLFL was installed at Rothwell Victoria Primary on 13th October 2021.

The Desert Orchid LLFL was installed at Churwell Primary on 8th July 2022.

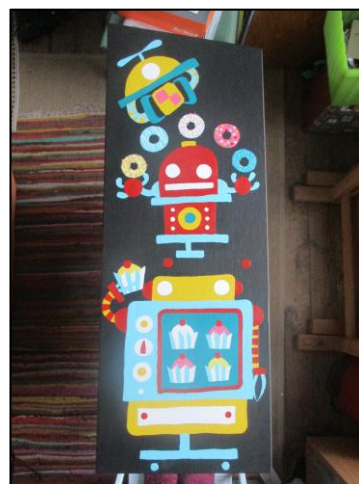
The Northern Lights LLFL was installed St Francis Morley Primary on 28th January 2022.

The Scarlet Blooms LLFL was installed at Woodlesford Primary on 15th July 2022.

These little libraries not only allow access to free books, but become places to meet, offer opportunities for volunteering to look after them, and show how people can share things and knowledge with each other without money being involved

The Leeds Little Free Libraries are accessible to all thus it is impossible to say how many people are accessing them. However from feedback from the host and community through the community pages we can see that they are all being accessed frequently and by many. The school staff, pupils and their families, school visitors and communities will all benefit from these libraries.

The full report is available on request.



Hadrian's Wall Coast to Coast Excursions – Sand Vipers Explorer Scout Unit

The leaders of the Sand Viper Explorers Scout group wanted to re-engage with 14 -18 year-old young people via 3 walking excursions along Hadrian's Wall in May, June and July 2021.

Due to COVID 19 the dates slipped, and the hikes took place in July and September 2021. The explorers achieved their goal of taking part in outdoor pursuits along Hadrian's Wall re-built the scouting core skills of camaraderie, self-reliance, co-operation, teamwork, appreciation of the natural environment, First Aid, map reading skills and awareness of H&S matters.

With the funding provided they managed to keep the activity below cost and gave an opportunity for all to take part in an amazing adventure across the north of England which they would never have had the funds or time for.

As planned, the explorers visited two museums however, they also added a trip to the George hotel for a meal, this was the hotel that Lord Baden Powell wrote the book (Scouting for Boys) and built the concept of scouting, the explorers had a meal in the restaurant like the first scouts did in 1907. The first Museum on Hadrian Wall that they visited was The Roman Army Museum (18th July) and the second Museum was Vanderlande (5th September) which gave another educational dimension to the activities. This added to the experience and important historical context and one which linked the hikes and sites together with the history.

The costs for these activities were inflated by Covid as H&S restrictions meant larger coaches were required to space the young people out safely and Covid reduced the numbers who could take part as well which increased costs. Due to this they had to change the provider to a provider that was more flexible and willing to work with the young people in difficult times. Due to the lack of demand for coaches they managed to get a great saving which reduced the cost of the coaches significantly, so where costs rose others dropped.

A safety car accompanied each trip for H&S reasons in case one of the young people needed to return home early for any reason, a safety car was used on every trip to collect a person that has a minor pull or strain, they took an advanced paramedic with them and assessed people every hour and if anyone had an injury that could develop had a rest in the car or received blister treatment. No one had to be taken home due to such a good job by the volunteers'

Due to the word of mouth of the trip they have reassured the group and have grown in size. A fantastic appreciation from the explorers and parent. It was a challenge and they truly enjoyed it.

The full report is available on request.



Rothwell Summer Carnival – Rothwell & District Carnival Committee

The summer carnival was held on 9th July as planned. This was the first carnival since 2019 as a result of the Covid pandemic. The weather was kind, and the event was as well attended as pre-pandemic events if not more so.

On the day we had a petting farm, Bungee Trampolines / Moon Walk Inflatable, our extremely popular beach (and deckchairs) was back as well. We also had Curly Wurly (the clown) teaching and demonstrating circus skills (which was very popular), a dog show, market & community stalls, food vans etc. The Carnival Bar was also popular! Centre.

The full report is available on request.

Youth Activities Fund Position 2022/2023

28. The total available for spend in the Outer South Community Committee in 2022/23, including carry forward from previous year, was **£109,776.13**.

29. The Community Committee is asked to note that so far, a total of **£24,606.92** has been allocated to projects, as listed in **Table 2**.

30. The Community Committee is also asked to note that there is a remaining balance of **£43,301.77** in the Youth Activity Fund.

TABLE 2: Youth Activities Fund 2022/2023

	Ward Split				
	8-17 Population (9,841)				
	9,841	2,634	2,391	2,239	2,577
Income 2022/2023	Total allocation	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Carried forward from previous year	£59,456.13	£14,916.54	15,292.16	£11,512.82	17,734.61
Total available (including brought forward balance) for schemes in 2021/2022	£109,776.13	£29,200.86	£28,091.32	£23,089.82	£29,394.13
Schemes approved in previous year to be delivered this year 2021/2022	£41,867.44	£8,554.67	£11,879.05	£11,879.05	£9,554.67
Total available budget for this year 2022/2023	£67,908.69	£20,646.19	£16,212.27	£11,210.77	£19,839.46
Projects 2022/2023	Amount requested from YAF	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Mini Breeze	£14,600.00	£3,650.00	£3,650.00	£3,650.00	£3,650.00
DAZL	£1,876.32	£469.08	£469.08	£469.08	£469.08
REVIVE Summer Project	£1,210.00	£0.00	£605.00	£605.00	£0.00
Youth Service Outer South	£6,920.60	£1,730.15	£1,730.15	£1,730.15	£1,730.15
Total Spend	£24,606.92	£5,849.23	£6,454.23	£6,454.23	£5,849.23
Remaining Balance (Total/Per Ward)	£43,301.77	£14,796.96	£9,758.04	£4,756.54	£13,990.23

Small Grants Budget 2022/2023

31. The Community Committee ward members have allocated a small grants budget of **£5,000.00**. Approved small grants detailed in **Table 3**.

TABLE 3: Small Grants 2022/2023

Project	Organisation/Dept	Ward (s)	Total cost of project	Amount requested
Expedition Challenge	8th South Leeds (Carlton) Scout Group	Rothwell	£500.00	£500.00
OS PHAB	PHAB	Ardsley and Robin Hood and Morley North	£298.03	£298.03
RERF Visit	Morley Cluster	Morley North and South	£360.00	£360.00
Robin Hood Juniors	Robin Hood Juniors	Ardsley and Robin Hood	£500.00	£500.00
West Ardsley Food Pantry	West Ardsley Methodist Church	Ardsley and Robin Hood	£500.00	£500.00
Community Bonfire and Fireworks Display	East Ardsley United Cricket & Athletic Club	Ardsley and Robin Hood	£500.00	£500.00
Social Club Trip	Jubilee and Hardy Court Social Club	Morley South	£500.00	£500.00
Totals			£3,158.03	£3,158.03
Small grant remaining			£1,841.97	

Community Skips Budget 2022/2023

32. The Community Committee ward members have allocated a skips budget of **£1,800.00**. Approved community skips detailed in **Table 4**

TABLE 4: Community Skips 2022/2023

Location of skip	Date	Ward	Total Amount
Kingsway Clean Up	9 th June 2022	Morley North	£323.80
Springhead Park	8 th July 2022	Rothwell	£161.90
Winthrope Clean Up	26 th July 2022	Ardsley and Robin Hood	£161.90
Totals		£647.60	
Skips grant remaining		£1,152.40	

Capital Budget 2022/2023

33. The Outer South Community Committee has a capital budget of **£63,290.30** available to spend, as a result of new capital injections. Members are asked to note the capital allocation broken down by ward and summarised in **Table 5**.

TABLE 5: Capital 2022/2023

	OS (£)	Ward split			
		Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Remaining Balance March 2022	£67,198.47	£19,295.41	£1,605.64	£22,474.27	£23,823.15
Injection 1	£6,300.00	£1,575.00	£1,575.00	£1,575.00	£1,575.00
Injection 2	£1,300.00	£325.00	£325.00	£325.00	£325.00
Balance 2022-2023	£74,798.47	£21,195.41	£3,505.64	£24,374.27	£25,723.15
Projects 2022/2023	Amount requested	Ardsley & Robin Hood	Morley North	Morley South	Rothwell
Scatcherd Park Defibrillator	£1,530.00			£1,530.00	
EA Kitchen Upgrade	£803.17	£803.17			
Storage For Blackburn Hall	£2,145.00				£2,145.00
Rothwell Boulders	£6,200.00				£6,200.00
Blackburn Hall Defibrillator	£830.00				£830.00
Total Spend	£11,508.17	£803.17	£0.00	£1,530.00	£9,175.00
Remaining Balance (Per Ward)	£63,290.30	£20,392.24	£3,505.64	£22,844.27	£16,548.15

Community Infrastructure Levy (CIL) Budget 2022/2023

34. The Community Committee is asked to note that there is **£97,408.82** total payable to the Outer South Community Committee with a remaining balance of **£90,502.82**. Members are asked to note the CIL allocation broken down by ward and summarised in **Table 6**

TABLE 6: CIL 2022/2023

	OS (£)	Ward split	
		Ardsley & Robin Hood	Rothwell
Remaining Balance March 2022	£92,602.82	£91,166.55	£1,436.27
Injection May 2022	£4,806.00	£4,806.00	£0.00
Starting Position 2022-2023	£97,408.82	£95,972.55	£1,436.27
Leigh View Fencing	£6,906.00	£6,906.00	
Total Spend	£6,906.00	£6,906.00	£0.00
Remaining Balance (Total/Per Ward)	£90,502.82	£89,066.55	£1,436.27

Corporate Considerations

Consultation and Engagement

35. The Community Committee has previously been consulted on the projects detailed within the report.

Equality and Diversity/Cohesion and Integration

36. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

Council Polices and City Priorities

37. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

Resources and Value for Money

38. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

Legal Implications, Access to Information and Call In

39. There are no legal implications or access to information issues. This report is not subject to call in.

Risk Management

40. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

Conclusion

41. The Finance Report provides up to date information on the Community Committee's budget position.

Recommendations

42. Members are asked to:

- a. To note details of the Wellbeing Budget position (Table 1)
- b. To consider and determine Wellbeing proposal (paragraphs 23)
- c. To note details of the projects approved via Delegated Decision (paragraph 24)
- d. To note monitoring information of its funded projects (paragraph 27)
- e. To note details of the Youth Activities Fund (YAF) position (Table 2)
- f. To note details of the Small Grants Budget (Table 3)
- g. To note details of the Community Skips Budget (Table 4)
- h. To note details of the Capital Budget (Table 5)
- i. To note details of the Community Infrastructure Levy Budget (Table 6)